



**Australian Institute  
of Education and Training**

## Student Appeal Form

**Instructions to the Student:**

- (1) Complete this Appeal Form and give it to your VET Coordinator at your School.
- (2) Clearly state what you are appealing and provide any evidence that you have to support your claim.
- (3) All Appeals will be taken seriously and will be treating privately and confidentially.
- (4) If your Appeal is not resolved to your satisfaction by your School VET Coordinator , please e-mail this Student Appeal Form to [info@aiet.edu.au](mailto:info@aiet.edu.au), and the Director of the Australian Institute of Education and Training will assess and respond to your Appeal.
- (5) You will be notified in writing of the outcome of your Appeal.

We thank you for taking the time to notify us of your concern. We value your feedback and hope to be able to resolve your Appeal as soon as possible.

This student Appeal Form, is part of the Australian Institute of Education and Training's Complaints and Appeals process, and the full Policies are located on the website: [www.aiet.edu.au](http://www.aiet.edu.au)

<b>First Name:</b>		<b>Last Name:</b>	
<b>School Name:</b>			
<b>E-Mail Address:</b>			
<b>VET Coordinator:</b>			
<b>Appeal Details:</b>			
<b>Describe your Appeal:</b>			
<b>What action have you taken to try to resolve the Appeal?</b>			



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**How would you like the Appeal resolved?**

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**Student Declaration**

I (the Student) declare that the information provided on this form is true and correct. I understand that consequences will occur if it is found that I have made a false Appeal.

<b>Student Signature:</b>	
<b>Date:</b>	
<b>VET Coordinator Signature:</b>	
<b>Date:</b>	