



**Australian Government**

**Australian Skills Quality Authority**

# REPORT

## **Audit report: Australian Institute of Education and Training Pty Ltd**

Date/s of audit: 8 August 2018

Date report created: 21 September 2018



The current owner, director and Chief Executive Officer is Mr Nicholas Mardling who has previous experience in VET in Schools programs. The change of ownership has resulted in significant change to its operations for example; the appointment of a new management team and administrative staff; updating its information technologies and record management systems; revision of its approach to the development and supply of learning resources; new strategies to monitor and manage remote training and assessment activities.

Scope of registration:

- *BSB20115 Certificate II in Business Deliver and assess*
- *BSB30115 Certificate III in Business Deliver and assess*
- *CHC22015 Certificate II in Community Services Deliver and assess*
- *CHC30113 Certificate III in Early Childhood Education and Care Deliver and assess*
- *CHC32015 Certificate III in Community Services*
- *CPC20112 Certificate II in Construction Deliver and assess*
- *CUA20215 Certificate II in Creative Industries Deliver and assess*
- *CUA31015 Certificate III in Screen and Media Deliver and assess*
- *CUA40113 Certificate IV in Dance Deliver and assess*
- *CUA40313 Certificate IV in Dance Teaching and Management Deliver and assess*
- *CUA40513 Certificate IV in Musical Theatre Deliver and assess*
- *CUA50113 Diploma of Dance (Elite Performance) Deliver and assess*
- *CUA50213 Diploma of Musical Theatre Deliver and assess*
- *ICP20115 Certificate II in Printing and Graphic Arts (General)*
- *ICT20115 Certificate II in Information, Digital Media and Technology Deliver and assess*
- *ICT30115 Certificate III in Information, Digital Media and Technology Deliver and assess*
- *MEM20413 Certificate II in Engineering Pathways Deliver and assess*
- *MSF20516 Certificate II in Furniture Making Pathways Deliver and assess*
- *SHB20116 Certificate II in Retail Cosmetics Deliver and assess*
- *SHB20216 Certificate II in Salon Assistant Deliver and assess*
- *SHB30115 Certificate III in Beauty Services Deliver and assess*
- *SIS20115 Certificate II in Sport and Recreation Deliver and assess*
- *SIS20213 Certificate II in Outdoor Recreation Deliver and assess*
- *SIS30115 Certificate III in Sport and Recreation Deliver and assess*
- *SIT20316 Certificate II in Hospitality Deliver and assess*
- *SIT20416 Certificate II in Kitchen Operations Deliver and assess*
- *SIT30516 Certificate III in Events Deliver and assess*
- *SIT31016 Certificate III in Patisserie.*

Individual units

- *MEM11011B Undertake manual handling Deliver and assess*
- *MEMPE001A Use engineering workshop machines Deliver and assess*
- *MEMPE002A Use electric welding machines Deliver and assess*
- *MEMPE003A Use oxy-acetylene and soldering equipment Deliver and assess*
- *MEMPE004A Use fabrication equipment Deliver and assess*
- *MEMPE005A Develop a career plan for the engineering and manufacturing industry Deliver and assess*
- *MEMPE006A Undertake a basic engineering project.*

Accredited courses

- *22209VIC- Certificate II in Engineering Studies Certificate II in Engineering Studies Deliver and assess*
- *22216VIC- Certificate II in Building and Construction (Bricklaying, Carpentry, Painting and Decorating, Wall and Ceiling Lining, Wall and Floor Tiling, Solid Plastering and Stonemasonry) Pre-apprenticeship*

- 22247VIC- Certificate II in Small Business (Operations/Innovation) Certificate II in Small Business (Operations/Innovation)
- 22280VIC- Certificate I in Employment Pathways Certificate I in Employment Pathways
- 22338VIC- Certificate II in Building and Construction Pre-apprenticeship Certificate II in Building and Construction Pre-apprenticeship
- 52824WA- Certificate II in Building and Construction (Pathway - Trades) Certificate II in Building and Construction (Pathway - Trades).

Suburb and state of all delivery locations:

- 87 secondary school locations - 75 (VIC), 8 (WA), 4 (SA).

Third party usage:

- 75 secondary schools have current third party agreement in place.

Core clients/target groups:

- Secondary school students – undertaking VET in school courses.

Training Revenue (Funded or fee for service):

- Fee for service business – schools charged student enrolment and service fees, and purchase training and assessment resources.

Total number of current enrolments as at audit date:

- RTO estimates there are approximately 3,290 enrolments at any point in time.

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Australian Institute of Education and Training Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Australian Institute of Education and Training Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Australian Institute of Education and Training Pty Ltd conducted on 8 August 2018.
- Other publicly available information - including but not limited to, information published on the organisation's and third party websites.

## Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
SHB30115	Certificate III in Beauty Services	Face to face	89
SHB20216	Certificate II in Salon Assistant	Face to face	185
SIT20416	Certificate II in Kitchen Operations	Face to face	338
CHC30113	Certificate III in Early Childhood Education and Care	Face to face	39
BSB20115	Certificate II in Business	Face to face	37
SIT20316	Certificate II in Hospitality	Face to face	266
ICT30115	Certificate III in Information, Digital Media and Technology	Face to face	32
CUA50213	Diploma of Musical Theatre	Face to face	16
HLTAID004	Provide an emergency first aid response in an education and care setting	Face to face	0
22209VIC	Certificate II in Engineering Studies	Face to face	187

22338VIC Certificate II in Building and Construction	Face to face	74
22216VIC Certificate II in Building and Construction (Carpentry)	Face to face	81

\*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

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## Interviewees

Name	Position	Training products
Nicholas Mardling	Chief Executive Officer	all

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## About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners